



Phase 2 Management Team Minutes

Tuesday, June 27, 2023

4:00 p.m.

Webex

Attendees: Amanda Fowler (Chair), David Stokes, Katrin Zipperlen, Brian Kerr, Heidi Coombs, Shruthi Bandi, Mary Jane Butler, Tara Snelgrove, Delphine Grynspan, James Quinlan

Regrets: Jinelle Ramlackansingh, Maria Goodridge, Carla Peddle, Michelle Simms, Alison Haynes, Taryn Hearn, Jennifer Leonard

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome		
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts	
Review and approval of prior minutes - Review of action items from previous meeting	- Motion to approve May minutes: Amanda Fowler - Seconded by: Mary Jane Butler - All in favour	
1. Business Arising	- Two learners have not received evaluations from their preceptor from their Community Health placement. It was due May 16.	
2. Assessment	- The last exam was last Friday. Hoping for results by Thursday.	

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*

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3. PESC	<ul style="list-style-type: none"> - Feedback for May/June – Labs, tutorials, and MSK lecture worked well. - Some content was too dense. - Want more MSK lectures before the labs. 	
4. Curriculum Lead	<ul style="list-style-type: none"> - UGMS approved the removal of a liver tutorial. 	
5. Community Health	<ul style="list-style-type: none"> - Everything is completed. Award for best essay has to be done. 	
6. Research	<ul style="list-style-type: none"> - Everyone passed in their deliverables 	
7. Physician Competencies	<ul style="list-style-type: none"> - No update. 	
8. Clinical Skills	<ul style="list-style-type: none"> - One learner as to reassess the OSCE. 	
9. ILS	<ul style="list-style-type: none"> - No report. 	
9. Student Issues	<ul style="list-style-type: none"> - Promotions was discussed. - There were a lot of labs. Anatomy had a lot of diagrams. 	
10. New Business - update	<ul style="list-style-type: none"> - Amanda thank everyone for their help. 	
11. Next Meeting	TBD	